**Summit Pointe/Envision Center Practicum Application Packet - Graduate**

Please fill this out completely and place in the Summit Pointe/Envision Center mailbox in the main Psychology office.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Best contact phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Western email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

WIN number:

**Application Packet Checklist**

• Correct Application Form is completely filled out

• Hours of availability is provided

• Two completed recommendation forms

Once your application has been received and reviewed, you will be contacted by the Graduate Assistant supervisor at your selected practicum site. You may be asked to meet with the supervisor to clarify aspects of your application. Upon acceptance, you will receive materials necessary for enrollment into the practicum.

**Practicum Application**

1. What is your GPA?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Specify when you completed PSY 6100 or other equivalent and the course grades.

PSY 6100 Completion (semester/year): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade: \_\_\_\_\_\_\_

PSY 6100 Equivalent (specify):

 Completion (semester/year): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade: \_\_\_\_\_\_\_

1. Have you completed a practicum before?

YES NO

1. If yes, briefly describe the practicum and your duties/responsibilities.
2. Do you have experience working with individuals with developmental disabilities?

YES NO

1. If yes, briefly describe the nature and duration of your experience:
2. Have you completed a research assistantship?

YES NO

1. If yes, briefly describe the research and your duties/responsibilities.
2. What semester are you interested in starting the practicum (circle one)?

Fall Spring Summer

*\*\* Note: If you are interested in the summer you must be available for both Summer I and Summer II. \*\**

1. Are you available for more than one semester of assistance?

YES NO

*\*\* Note: A two semester commitment is desired for this practicum. \*\**

1. Are you available for more than one semester of assistance?

Presentation in class (please indicate which class):

Psi Chi

Undergraduate Advising

Practicum Fair

From a Teacher

From a Graduate Student

From an Undergraduate Student

Other:

**Hours of Availability Form**

Please list your class schedule for the upcoming semester and the hours you are available for work at Summit Pointe or the Envision Center.

**\*\* Note: You must be available for at least 10 hours per week for this practicum. \*\***

For example:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| 9:00 a.m. | PSYC 5500 | Available | PSYC 3300 | Available | Work | Work | Work |
| 10:00 a.m. | Available | MATH 3600 | Available | MATH 3600 | Available | Available | Available |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| 6:00 a.m. |  |  |  |  |  |  |  |
| 7:00 a.m. |  |  |  |  |  |  |  |
| 8:00 a.m. |  |  |  |  |  |  |  |
| 9:00 a.m. |  |  |  |  |  |  |  |
| 10:00 a.m. |  |  |  |  |  |  |  |
| 11:00 a.m. |  |  |  |  |  |  |  |
| 12:00 p.m. |  |  |  |  |  |  |  |
| 1:00 p.m. |  |  |  |  |  |  |  |
| 2:00 p.m. |  |  |  |  |  |  |  |
| 3:00 p.m. |  |  |  |  |  |  |  |
| 4:00 p.m. |  |  |  |  |  |  |  |
| 5:00 p.m. |  |  |  |  |  |  |  |
| 6:00 p.m. |  |  |  |  |  |  |  |
| 7:00 p.m. |  |  |  |  |  |  |  |
| 8:00 p.m. |  |  |  |  |  |  |  |